



M.S.P. Mandal's
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DTE Code: 2252

University Code: 2252

Shri. Prakash Solanke
President

Shri. Satish Chavan
Secretary

Shri. Anil Nakhate
Joint Secretary

Dr. Anand K. Pathrikar
Director

MINUTES OF IQAC MEETING

Date of Meeting: 14/02/2026

Time of /meeting: 03:15pm to 05:15pm

Venue of Meeting: Director's Cabin

Agenda:

1. Commencement of Even Semester Classes
2. NIRF Data Submission
3. Planning of Techxcelerate 2026 Event
4. Departmental Activity Planning
5. Collection of Student's Feedback

Minutes of Meeting

Welcome:

IQAC Coordinator welcomed all attendees and emphasized the importance of the meeting in driving institutional quality.

Proceedings of the Meeting:

1. Commencement of Even Semester Classes

- All departments were instructed to commence classes as per university guidelines.
- Timetables to be finalized and approved by respective HODs.
- Faculty members to prepare:
 - Course files
 - Lesson plans
 - CO-PO mapping
- Emphasis on effective teaching-learning through ICT tools and student-centric approaches.

2. NIRF Data Submission

- NIRF Coordinator briefed members on data requirements and submission timelines.
- Departments were instructed to:
 - Collect accurate and verified data under key parameters:
 - Teaching, Learning & Resources (TLR)
 - Research & Professional Practice (RP)
 - Graduation Outcomes (GO)
 - Outreach & Inclusivity (OI)

Co-ordinator
IQAC
Shri Shivaji Institute of Engineering
& Management Studies, Parbhani

- Perception (PR)
 - Maintain proper documentation and supporting evidence.
 - Internal deadlines were finalized to ensure timely submission.
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3. Planning of Techxcelerate 2026 Event

- It was proposed to organize **Techxcelerate 2026** as a flagship technical event of the even semester.
 - Key activities discussed:
 - Technical competitions (Roborace, Line Follower, Hackathon, Maze Solver)
 - A central organizing committee will be formed.
 - Departments will contribute by organizing discipline-specific events.
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4. Departmental Activity Planning

- Each department will prepare a semester-wise activity plan including:
 - Guest lectures
 - Workshops and seminars
 - Industrial visits
 - Value-added courses
 - Activity calendar to be submitted to IQAC for consolidation.
 - Focus on enhancing employability and skill development.
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5. Student Feedback Mechanism

- It was decided to collect structured student feedback on:
 - Teaching-learning process
 - Course delivery
- Feedback will be collected through online mode.
- Analysis reports will be prepared and shared with departments for corrective actions.


IQAC Co-ordinator
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MINUTES OF IQAC MEETING

Date of Meeting: 08/08/2025

Time of /meeting: 03:15pm to 05:15pm

Venue of Meeting: Director's Cabin

Agenda:

1. Commencement of New Academic Classes
2. Preparation of Institute Academic Calendar
3. NIRF Data Preparation and Submission Strategy
4. Planning of Parent-Teacher Meeting
5. Quality Improvement Initiatives

Minutes of Meeting

Welcome:

IQAC Coordinator welcomed all attendees and emphasized the importance of the meeting in driving institutional quality.

Proceedings of the Meeting:

1. Commencement of New Classes

- It was decided that all departments will commence classes as per the university schedule.
- Timetables shall be prepared by time table coordinator and verified by respective HODs.
- Faculty members are instructed to prepare course files, lesson plans, and teaching materials in advance.
- Emphasis on outcome-based education (OBE) and use of ICT tools in teaching.

2. Institute Academic Calendar Preparation

- Academic calendar will be prepared in alignment with university guidelines.
- It will include:
 - Teaching schedule
 - Internal assessment dates
 - Practical and lab schedules
 - Co-curricular and extracurricular activities
- All departments must submit their activity plans within the stipulated time.

3. NIRF Preparation


- NIRF coordinator presented the framework and parameters:
 - Teaching, Learning & Resources (TLR)
 - Research & Professional Practice (RP)
 - Graduation Outcomes (GO)
 - Outreach & Inclusivity (OI)
 - Perception (PR)
 - Departments are instructed to:
 - Collect and verify data systematically
 - Maintain proper documentation
 - Update faculty and student achievements
 - Deadlines for data submission were finalized.
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4. Parent-Teacher Meeting

- It was decided to organize a Parent-Teacher Meeting (PTM) within the first month.
 - Objectives:
 - Discuss student performance and attendance
 - Strengthen institute-parent communication
 - Departments will prepare student progress reports.
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5. Quality Improvement Initiatives


- Conduct bridge courses for first-year students.
- Organize skill development and value-added programs.
- Encourage faculty participation in FDPs, workshops and research activities.
- Strengthen mentoring system for students.


IQAC Co-ordinator

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IQAC

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Director

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